



Dear Concession Vendors:

As vendors are an extremely important component of our visitors' experience, our Organizing Committee is very grateful that you are considering being part of this extremely important celebration of Scottish heritage within our region. So please mark your calendar for one of the biggest outdoor events in Georgetown: our **Georgetown Highland Games** will be held on **Saturday, June 8, 2019** - as we celebrate our 44<sup>th</sup> anniversary!

The concessions fee has not been increased and will remain at \$250.00 for a 20' x 20' stand and \$125 for a 10' x 10' stand. **Payment is required in full no later than Friday, April 26th.** Maybe try using our new online registration and payment process this year, or mail a cheque with your completed application to the address below. Please note that the **2019 vendor map** can be found below. This will allow you to declare your preferred location. Due to high demand, spaces will be allocated on a first come, first serve basis – as well as taking into consideration the history of returning vendors. We will do our very best to accommodate your request so please be specific in naming preferred location using the site map.

For those vendors who require Hydro connections, we require an additional payment of \$25/outlet. You are responsible for providing your own extension cords and these must comply with safety rules and be properly attached to the hydro boxes prior to the ESA inspection. Please ensure that you have a certified fire extinguisher at your location throughout the games.

#### **FOOD VENDORS ONLY:**

By clicking on the hyperlink below, you will find the Halton Region Health Department Special Event Food Vendors Requirement. Their application process (online or mail-in) must be completed and once approved by Halton Region, please forward proof of approval from Halton Health Department (including proof of insurance) on to Halton Hills Licensing Section of the Clerk's Department: 1 Halton Hills Drive Halton Hills (Georgetown) ON L7G 5G2 **The forms can be found using this link:** <http://www.halton.ca/For-Business/Food-Safety-for-Business/Requirements-for-Food-Vendors>

If you have any questions regarding these forms, **you may call Halton Region Health Department's Kyle Croft** (our special event's Public Health Inspector) at Tel: (905) 825-6000 ext. 2637. **All forms must be completed and returned to the Health Department by no later than May 3rd, 2019.** A list of all food vendors is supplied to the Ministry and all food concessions must meet Ministry of Health Regulations in order to participate in the event. Failure to provide your details and completed application form to the Ministry prior to this deadline could result in blocking your ability to exhibit.

#### **SITE SET-UP:**

Vendors can set up on either Friday June 7th (between 8am – 6pm) or Saturday June 8th (7am – 8:30am) and must enter via **Gate 1**. There is overnight security for the grounds on Friday evening and all day Saturday. All concessions should be set up on the day of the Games by 9:00am, as there will be no motor vehicle traffic allowed in the vendor areas after this time. All garbage is to be put into the large industrial bin, which is provided on site at the entrance near Gate 1 (Armoury Building).

Upon receipt of payment you will receive an email as proof of payment. Please print this payment confirmation and show it to the gate staff on the day of your arrival to the Games. Failure to provide proof of payment may result in you having to pay an additional gate fee.

Please contact by email our Vendor Coordinator - Tim Dixon [tim@tfhdixon.com](mailto:tim@tfhdixon.com), or call if you have questions or wish to discuss options for site selection (905-691-7056). Should you have any additional questions about our Game, please do email the Committee and we will be happy to respond.

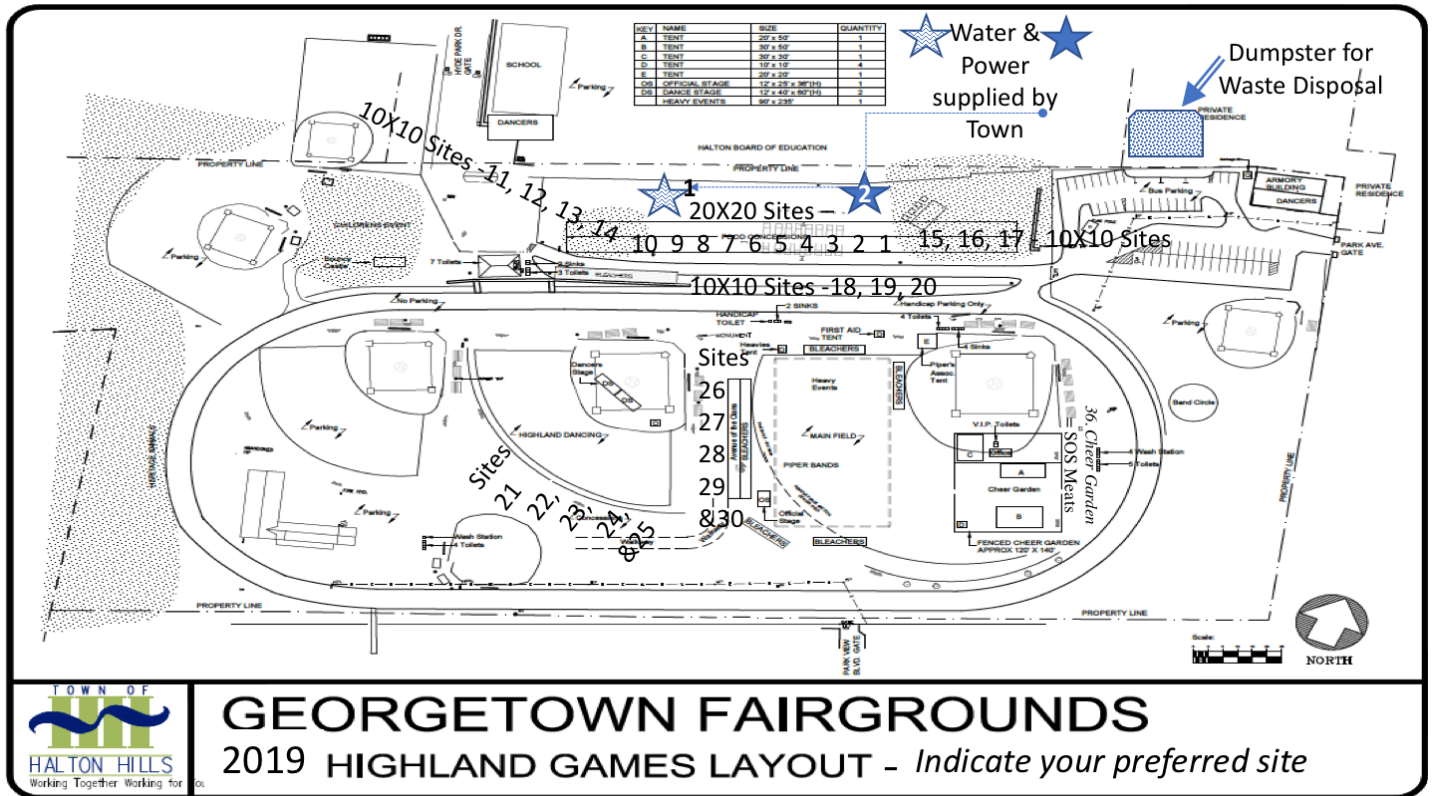
***Thank you from the Georgetown Highland Games – Organizing Committee***

[www.georgetownhighlandgames.com](http://www.georgetownhighlandgames.com)

[www.facebook.com/GeorgetownHighlandGames](http://www.facebook.com/GeorgetownHighlandGames)

**PLEASE COMPLETE THE FIELDS IN THE FORM BELOW**

<b>Name of Business:</b>	
<b>Name of Owner:</b>	
<b>Mailing Address:</b>	
<b>Contact Number:</b>	
<b>Email Address:</b>	
<b>Requested Location: (***site # requested)</b>	
<b>Type of Merchandise or Service: ex. Food</b>	
<b>Hydro required: Please circle and indicate number of outlets required.</b>	<b>Y or N . Number of outlets required:</b>
<b>Intended date/timing for set-up:</b>	



Please see the **VENDOR MAP** and **indicate your preferred site above** \*\*\*, which we consider based upon vendor requirements, as well as overall flow of pedestrian traffic for our Games – and of course, first applications submitted may take precedence over preferences for specific sites declared later. Applications received after April 26<sup>th</sup> deadline may not be considered for this year's group of vendors as we limit the number to support your businesses.